



Emerald City Karate FALL 2017 – SPRING 2018 Transported After School Karate Program

Welcome to Emerald City Karate's Transported After School Karate Program

Our Program offers a safe environment for your child to learn the important life skills to help ensure their success at school, in the dojo, and later in life. Our goal is to help our students live life at the highest level! This program is the best way to maximize the potential of your child during the after school time slot.

Basic Information about our After School Program

- Our ASP program is for **ages 6.5 and Older** (Entering 1st grade in Fall 2017)
- Our ASP program runs **Mondays through Thursdays between 2:25 PM – 5 PM and Wednesdays between 1:10 PM – 5 PM.**
- Every student is required to attend **at least 2 classes per week** in order to stay up to date on the current curriculum requirements. (You can choose up to 4 classes a week!)
- **NO Experience Needed!** You'll be able to follow along with our classes and have a blast even if you've never trained a day in the martial arts!
- **Every student will take a belt test at the end of each trimester** (Fall, Winter, and Spring) and Parents are welcome to watch the belt test to see the fruit of your child's hard work!

Benefits: (What makes our program outstanding)

- World Class Martial Arts Instruction
- Exciting Games to reinforce teamwork and focus
- Arts, Crafts, and mini Science Projects
- Mini Japanese Language Lessons
- Daily Inspirational 'Mat Chats' to instill outstanding behavior in our students
- Quiet Time / Reading
- Our Program is calculated weekly so you won't pay for School Break Weeks

More Information about our Program

Our After School Karate program provides the benefits of traditional martial arts programs like focus, respect, and self-control while also teaching the practical self-defense methods for the ever changing world. And we always operate in a fun and supportive environment so the kids can enjoy their journey towards black belt, one step at a time!

Things parents should know:

- **Belt Tests** will be held at the end of each quarter covering material taught in class.
- In order to qualify for the belt test, **students will need to earn all of their stripes on their belt.** These small steps will help them learn to set and achieve goals.
- **Required Equipment:** Karate Uniform with belt, Training Gloves, and Dojo Bag. These items are included in our "Equipment Package" at a discounted price. See Below.

Transportation Options & Pick up locations in schools

The Emerald City Karate Dojo Van currently picks up from:

- **Daniel Bagley Elementary (East side of school on Stone Ave)**
- **Whittier Elementary (By the playground in the Bus Pick Up Area on 13th Ave.)**
- **West Woodland Elementary (Pick up on Fourth Ave by the Bus Loading Area)**
- **Broad-View Thompson Elementary (Possible New Pick Up School)**

Our instructors lead walking groups from:

- **Greenwood Elementary (Pick up from the East gate of the school near the playground.)**

We'll do our best picking up students as quickly as possible by a van, but students need to have patience and wait inside the school in a safe place or in the meeting area until we arrive.

If your school is not currently listed, please email us at emeraldcitykarate@gmail.com to inquire about the possibility of setting up our transportation service from your child's school.

2017-2018 After School Program Tuition Options

Twice a Week (Mondays/Wednesdays or Tuesdays/Thursdays) ~Most Popular~

1. Full School Year Plan: \$49/Week (This signs you up for every Trimester.)
(Cancellation Policy: 60 Days with written request)

2. Single Trimester Plan (about 3 months): \$59/Week
(Cancellation Policy: 30 Days with written request)

Four days a Week (Mondays, Tuesdays, Wednesdays and Thursdays)

1. Full School Year Plan: \$89/Week (This signs you up for every Trimester.)
(Cancellation Policy: 60 Days with written request)

2. Single Trimester Plan (about 3 months): \$99/Week
(Cancellation Policy: 30 Days with written request)

Early Release Wednesdays Fee: Additional \$40 per month

This year Seattle Schools finish 2 hour earlier on Wednesdays.

***Families that only need care 4:15 PM will receive a 10% discount on tuition.**

Payments will be charged monthly according to the number of training weeks.

Early Release Wednesdays

Seattle Public Schools have recently changed the bell schedule for the 2017-2018 school year. This early release time means that we will pick up students from school around 1:10pm on Wednesdays.

Early Release Wednesdays Fee: Additional \$40 per month

Ex) If you choose our Wednesday class there will be an extra \$40/Month fee due to the new early release times.

Weekly Schedule: (Times are approximate)

Mondays	Tuesdays	Wednesdays	Thursdays
Pick Up Time 02:25 PM	Pick Up Time 02:25 PM	Pick Up Time 01:10 PM	Pick Up Time 02:25 PM
Snack Time: 3:00 PM	Snack Time: 3:00 PM	Snack Time: 1:45 PM	Snack Time: 3:00 PM
Karate: 3:15 – 4:15 PM	Karate: 3:15 – 4:15 PM	Karate: 2:00 – 3:00 PM	Karate: 3:15 – 4:15 PM
Other activities: 4:15–5PM	Other activities: 4:15–5PM	Other activities: 3 - 5 PM	Other activities: 4:15–5PM

*Other activities = Arts, Crafts, Mini-Science lessons, Japanese Language Lessons, and Reading/Homework Time. These Other Activities will take place on Wednesdays & Thursdays between 4-5 PM and will likely take place off of the Emerald City Karate Campus for example at the Phinney Neighborhood Center.

2017-2018 Schedule

Our program runs in conjunction with the Seattle Public School System's calendar.

- **Fall Session 13 weeks** (Sep 6th – Dec 14^h)
We will not have ASP **November 13^h to 23rd because of a training trip to Japan**
- **Winter Session 12 weeks** (Jan 2nd – March 29^h)
We will not have ASP during **Mid-Winter break **
- **Spring Session 11 weeks** (April 2nd – June 21st)
We will not have ASP during **Spring break but we'll be offering an optional week long camp**

Holiday Closures and Dates without Karate

- **Our After School Program will be closed for the following National Holidays:**
 - Thanksgiving Nov 23rd & Nov 24th/Additionally for a Training Trip to Japan on **Nov 13th to 23rd**
 - New Year's Day - January 1th
 - Memorial Day – May 28th
- **No School Days:**
 - MLK Jr. Day (January 15th) & January 31st (Possible Snow Make Up Day)
If schools decide to have a make up day on this day, we'll cancel our full day camp.
- **Our After School Program will be closed during School Break Weeks:**
 - Winter Break, Mid Winter Break, Spring Break. (We will offer Week Long Camp during Spring Break)

No School Days = Full Day Camps

Emerald City Karate will offer Optional Full Day Camps on No School days that aren't National Holidays. This will be a day of non-stop action and excitement in a safe environment.

Full Day Camps on 'No School Days': 9 AM to 4 PM \$75 per day

Each Full Day camp will feature exciting Martial Arts Training, Foam Sword Battles, Dodge Ball, NERF Blaster Battles, Arts and Crafts, and a field trip to the park for lunch (weather permitting.)

No Martial Arts Experience will be required for these camps so you can invite your friends outside of the dojo. Be sure to bring a Lunch, a Water Bottle, Two Snacks, and a NERF Blaster. (We'll provide all the darts.)

Here are the dates for our Full Day Camps for 2016-2017: January 15th and January 31st

***January 31st is the day Seattle Schools have planned to use in the case they have any snow closures. If schools decide to have a make up day on this day, we'll cancel our full day camp.**

Spring Break Camps

We will be offering an optional Week Long Camp that will run from Monday to Friday during Spring Break. Have a blast at the dojo and let's make some memories!

Spring Break Camp: April 9th - 13th

Monday to Friday from 9 AM – 4 PM Students Ages 7 – 12

\$339/WEEK or \$299/WEEK if registered before January 1st. Register now to get this \$40 discount!

Additional siblings receives a 10% Discount.

Spring Break Camp will feature exciting Martial Arts Training, Foam Sword Battles, Dodge Ball, NERF Blaster Battles, Arts and Crafts, and field trips to the park for lunch (weather permitting) & the Family Fun Center!

No Martial Arts Experience will be required for these camps so you can invite your friends from outside of the dojo. Be sure to bring a Lunch, Water Bottle, Two Snacks, and a NERF Blaster. (We'll provide all the darts.)

Field Trip Schedule:

We'll travel for these field trips by either walking or taking the Emerald City Karate Van.

Monday & Wednesday: Lunch and Play time at the Park (Greenwood Park or Sandel Park)

Thursday: Family Fun Center in Edmonds, WA

Sign In/Out Procedures

- Every student must be signed in and out each day at the front desk by an approved parent or guardian. All pick up arrangement changes must have prior notice.
- Pick-Up time is 4:45 PM – 5 PM.
(We have other Karate classes starting at 5:15PM so please pick your child up on time)
On Wednesdays & Thursdays, we'll study other subjects like arts and crafts at the Phinney Neighborhood Center or somewhere close by. If you need to pick your child up early, please contact us ahead of time so we can plan accordingly.
- Phinneywood Neighborhood Center (6532 Phinney Ave N, Seattle, WA 98103)

Late Pickup Policy

Parents are requested to pick up their child no later than 5:15 PM. Afterward, late charges may apply. Please let us know as soon as possible if, for some reason, you can't pick up your child on time.
Phone number: (206) 437-3932

Absence and Illness

Parents are requested to keep their children at home when they have a fever and/or if they are sick. Parents are requested to notify us by NO LATER THAN 12 PM if their child will not be available for pickup from school. A fee of \$25.00 will be charged if parents/guardians do not notify Emerald City Karate that their child will be absent. **THIS IS VERY IMPORTANT** because if we wait for an unexpectedly absent student, it also makes us late for picking up the next group.

- Unfortunately, there are no refunds for days or weeks that a student cannot attend due to illness or personal vacation. They are welcome to attend an evening class as a make up as space allows. A friend cannot replace an absent student; all students must be registered to participate.

Parking and Getting Here

- We have 4 designated parking spots next to our school in our parking lot. Please feel free to use our parking spots to drop-off and pick up your child or the ample street and neighborhood parking.
- Our school is located at N 84th st. & Greenwood Ave N just north of the post office.
Emerald City Karate is easily accessible by using I-5, Highway 99, Greenwood Ave, 85th street, and 15th ave NW. Contact us if you have any questions or concerns.

Registration and Policies

Registration

Fill out the registration form below. Registration forms can be found on our website or at the dojo. Registration forms include important Allergy and Medical Treatment Authorization Forms.

***Paperwork must be completed and turned in before your child's first day of the program or you risk the chance of losing your reserved spot in our After School Program. (Space is Limited)**

Fees

Mail or hand this form in to the dojo. (A Scanned Document can be sent via email.)

Tuition for our After School Program can be paid by automatic Credit Card payments or EFT (Electronic Funds Transfer) from a checking/debit account.

Refund Policy

Payments are refundable if written notice of cancellation is received by Emerald City Karate's office at least 30 days/60 days prior to the start of the session(s) your child was scheduled to attend. No fee reductions will be made for late arrivals, early departures, or missing class.

It is understood that in the case of homesickness, dismissal, or voluntary withdrawal, there will be no refund of fees. If it is deemed advisable to send a student home for medical or other reasons, a prorated portion of the fees may be refunded at Emerald City Karate's Discretion.

Program Cancellations

Emerald City Karate reserves the right to cancel a camp or class. In the rare event of a cancellation, you will be notified about two weeks before the class or camp date, and you will receive a full refund.

After School Program Tuition Break Down Table

2 Days a Week Full School Year Plan \$49 per week

	Fall Session (13 Weeks)		Winter Session (12 Weeks)		Spring Session (11 Weeks)
September	\$196.00 (4 Weeks) [Sep 6th – Sep 28th]	January	\$196.00 (4 Weeks) [Jan 2nd – Jan 25th]	April	\$147.00 (3 Weeks) [April 2nd – April 26th]
October	\$196.00 (4 Weeks) [Oct 2nd – Oct 26th]	February	\$196.00 (4 Weeks) [Jan 29th – March 1 st]	May	\$196.00 (4 Weeks) [April 30th – May 24th]
November	\$98.00 (2 Weeks) [Oct 30th – Nov 9th]	March	\$196.00 (4 Weeks) [March 5th – March 29th]	June	\$196.00 (4 Weeks) [May 29th– June 21st]
December	\$147.00 (3 Weeks) [Nov 27th – Dec 14th]		*No Class during Mid-Winter Break (Feb 19-23)		No Class during Spring Break (April 9-13)
TOTAL	\$637.00	TOTAL	\$588.00	TOTAL	\$539.00

2 Days a Week Trimester Plan \$59 per week

	Fall Session (13 Weeks)		Winter Session (12 Weeks)		Spring Session (11 Weeks)
September	\$236.00 (4 Weeks) [Sep 6th – Sep 28th]	January	\$236.00 (4 Weeks) [Jan 2nd – Jan 25th]	April	\$177.00 (3 Weeks) [April 2nd – April 26th]
October	\$236.00 (4 Weeks) [Oct 2nd – Oct 26th]	February	\$236.00 (4 Weeks) [Jan 29th – March 1 st]	May	\$236.00 (4 Weeks) [April 30th – May 24th]
November	\$118.00 (2 Weeks) [Oct 30th – Nov 9th]	March	\$236.00 (4 Weeks) [March 5th – March 29th]	June	\$236.00 (4 Weeks) [May 29th– June 21st]
December	\$177.00 (3 Weeks) [Nov 27th – Dec 14th]		*No Class during Mid-Winter Break (Feb 19-23)		No Class during Spring Break (April 9-13)
TOTAL	\$767.00	TOTAL	\$708.00	TOTAL	\$649.00

4 Days a Week Full School Year Plan \$89 per week

	Fall Session (13 Weeks)		Winter Session (12 Weeks)		Spring Session (11 Weeks)
September	\$356.00 (4 Weeks) [Sep 6th – Sep 28th]	January	\$356.00 (4 Weeks) [Jan 2nd – Jan 25th]	April	\$267.00 (3 Weeks) [April 2nd – April 26th]
October	\$356.00 (4 Weeks) [Oct 2nd – Oct 26th]	February	\$356.00 (4 Weeks) [Jan 29th – March 1 st]	May	\$356.00 (4 Weeks) [April 30th – May 24th]
November	\$178.00 (2 Weeks) [Oct 30th – Nov 9th]	March	\$356.00 (4 Weeks) [March 5th – March 29th]	June	\$356.00 (4 Weeks) [May 29th– June 21st]
December	\$267.00 (3 Weeks) [Nov 27th – Dec 14th]		*No Class during Mid-Winter Break (Feb 19-23)		*No Class during Spring Break (April 9-13)
TOTAL	\$1,157.00	TOTAL	\$1,068.00	TOTAL	\$979.00

4 Days a Week Trimester Plan \$99 per week

	Fall Session (13 Weeks)		Winter Session (12 Weeks)		Spring Session (11 Weeks)
September	\$396.00 (4 Weeks) [Sep 6th – Sep 28th]	January	\$396.00 (4 Weeks) [Jan 2nd – Jan 25th]	April	\$297.00 (3 Weeks) [April 2nd – April 26th]
October	\$396.00 (4 Weeks) [Oct 2nd – Oct 26th]	February	\$396.00 (4 Weeks) [Jan 29th – March 1 st]	May	\$396.00 (4 Weeks) [April 30th – May 24th]
November	\$198.00 (2 Weeks) [Oct 30th – Nov 9th]	March	\$396.00 (4 Weeks) [March 5th – March 29th]	June	\$396.00 (4 Weeks) [May 29th– June 21st]
December	\$297.00 (3 Weeks) [Nov 27th – Dec 14th]		*No Class during Mid-Winter Break (Feb 19-23)		No Class during Spring Break (April 9-13)
TOTAL	\$1,287.00	TOTAL	\$1,188.00	TOTAL	\$1,089.00

Early Release Wednesdays Fee: Additional \$40 per month

If you choose Wednesday, \$40 per month will be added.

----- Please retain the previous sections of this form for your reference and submit the papers below -----



Emerald City Karate After School Program Registration 2017-2018

Registration Procedures

1. Please read our after school program information carefully before you register as it contains important information, policies, and procedures related to our program.
2. Fill out the registration form.
3. Mail or hand this form in to Emerald City Karate.

Child's Name: _____
(First) (Last) (Nickname)

Date of birth: ____/____/____ Age: _____ Grade: _____ Gender: Male / Female

Name of School: _____

Address: _____ City: _____ Zip code: _____

Parent/Guardian Name (First & Last): _____ Relationship: _____

Cell phone: _____ Email: _____

2nd Parent/Guardian Name (First & Last): _____ Relationship: _____

Cell phone: _____ Email: _____

Does your student have any special physical, behavioral, learning and/or other needs our staff should be aware of ?

If so, please describe details: _____

How did you hear about us ? : _____

EMERGENCY CONTACTS

The Parent/Guardian named above will be contacted first in case of emergency (after 911).

Please list additional parents, guardians, and others you would like to contact if we cannot reach you.

Name	Relationship	Primary Phone	Cell Phone
Name	Relationship	Primary Phone	Cell Phone
Name	Relationship	Primary Phone	Cell Phone

PICK UP AUTHORIZATION AND INFORMATION

Please list all individuals (Including yourself) who are authorized to pick up your child.

Your child will only be released to the people on this list.

Name	Relationship
Name	Relationship
Name	Relationship
Name	Relationship

Choose Your After School Program Class Schedule:

- 2 Days a Week:** *(This is the Recommended Training Schedule.)*
 - Mondays and Wednesdays or Tuesdays and Thursdays or Others _____
 - Full school year plan \$49 per week or Trimester plan \$59 per week
- 4 Days a Week:**
 - Mondays and Wednesdays or Tuesdays and Thursdays or Others _____
 - Full school year plan \$89 per week or Trimester plan \$99 per week
- Click here if you only need care until 4 PM and you'll receive a 10% discount

Payment Options for classes:

Payments will be charged monthly according to the number of training weeks each month. You can choose ETF or Credit Card for the payment.

- ETF Bank Name: _____
Please supply us with a Voided Check for payments paid from your bank's checking account.
- Visa MasterCard Card # _____ Exp. Date ____ / ____
Verification Code _____ Name on the Card _____

I hereby authorize the amounts indicated above to be withdrawn from my checking account or charged to my credit card account listed above and acknowledge the payments herein are due whether I use the services at Emerald City Karate or not. I also understand and agree to pay all tuition payments and authorize their automatic charges per this agreement.

Print Name	Signature
X _____	X _____

Full Day Camps on "No School Days": (\$75 per day)

Please select any dates you'd like to attend Full Day Camps no school days.

- January 15th January 31st ***January 31st is the optional snow closure make up day so if schools decide to have a make up day on this day, we'll cancel our full day camp.**
- Pay for Selected Days now or Set my card up to auto pay on the selected dates _____

Spring Break Camp: April 9th - 13th

Monday to Friday from 9 AM – 4 PM Students Ages 7 – 12
\$339/WEEK or \$299/WEEK if registered before January 1st. Register now to get this \$40 discount !
Additional siblings receives 10 % Discount.

- Pay for Selected Days now or Set my card up to auto pay on the first day of camp (April 9th)

Please Select the Correct Uniform Size for your Child:

All karate students in our After School Program are required to have a correctly sized uniform, training gloves, and a dojo bag to carry their equipment in. These can be purchased separately or at the discounted price of \$55.99 in our 'Equipment Package' below.

Karate Uniform Size Chart:

- Size 000 (3 ft – 3' 5")
- Size 00 (3' 5" ft – 3' 10")
- Size 0 (3' 10" ft – 4' 3")
- Size 1 (4' 3" ft – 4' 8")
- Size 2 (4' 8" ft – 5' 1")
- Size 3 (5' 1" ft – 5' 6")

- Karate Uniform** \$29.99
- Training Gloves** \$29.99
- Dojo Equipment Bag** \$19.99
- New Student Equipment Package** \$55.99
Including Uniform, Training Gloves, & Dojo Bag

Note: Initial below to acknowledge that you have read and agreed to each item. In order for a child to attend camp, each item **MUST be initialed** by a parent/guardian.

General authorizations: I confirm the authorizations and consent to the details within this document, including, but not limited to medical treatment, field trips, activity participation, photos of child and emergency contacts.

Parent/guardian initials _____

Authorization of treatment: I give permission for Emerald City Karate staff to provide any medical assistance they deem appropriate for my child, named below. I also give permission for any emergency personnel to treat my child in the event of an emergency and understand that I will be responsible for all medical expenses that may be incurred as a result.

Parent/guardian initials _____

Media release: I understand that photos, videos and audio recordings of my child may be taken during after school programs. I hereby authorize Emerald City Karate and its personnel to take, use and publish photographs, video and audio records of my child for education, public relations, marketing and purposes related to Emerald City Karate.

Parent/guardian initials _____
Yes No

General release: I acknowledge that there are natural hazards associated with after school programs and related activities in both indoor and outdoor settings. I hereby affirm that my child is in good health and physically capable of performing the required activities of class. In consideration of Emerald City Karate accepting my child into a program, I hereby assume all risks associated with my child's attendance and participation.

I will indemnify, hold harmless and release Emerald City Karate, their employees, volunteers, interns and agents from all liability, actions, causes of action, debts, claims, demands or other liability of every kind and nature whatsoever which may arise from or in connection with my child's participating in any activities sponsored through Emerald City Karate, including, and without limitation, any damages or injuries which may be sustained while my child is in class. I understand and agree that this release is intended to be as broad and inclusive as is permitted by the laws of the State of Washington, and that if any portion of it is held to be invalid, I agree that the remaining terms shall continue to be in full legal force and effect.

Parent/guardian initials _____

Transportation Authorization

I hereby authorize Emerald City Karate, to transport my child to and from school, to medical facilities, including urgent care and hospital facilities, and any other places visited from time to time as deemed reasonable by Emerald City Karate.

Parent/guardian initials _____

Handbook and ASP policies: I have read Emerald City Karate's After School Program Information outlining all program policies and procedures and understand and will comply with all program policies and procedures. I understand that should my child violate any policy or procedure, or act in a manner that is unsafe for my child, other participants or staff, my child may be excluded from the program. Accordingly, I have told my child to obey all directions of staff, to comply with all safety instructions and to refrain from unsafe practices. If my child has to be removed from the program, I will *not* be entitled to a refund.

Parent/guardian initials _____

I HAVE READ THE AGREEMENT CAREFULLY AND HAVE FULLY UNDERSTOOD THE CONTENT AND CONSEQUENCES OF THIS AGREEMENT. I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND COMPLETE.

Student's full name(print): _____

Parent/guardian's full name (print): _____ Relationship to minor: _____

Signature of parent/guardian: _____ **Date:** _____