



## AMERICAN BIO RECOVERY ASSOCIATION 20<sup>TH</sup> ANNIVERSARY ANNUAL CONFERENCE

Phone: (888) 979-2272 • [www.americanbiorecovery.org](http://www.americanbiorecovery.org) •

American Bio Recovery Association's  
Annual Conference is conducted for the  
betterment of those in the field of Bio  
Recovery.



***We are pleased to invite you to our:***

### **20th Anniversary Annual Conference 'The Next 20'**

***September 26-29, 2017***

### **Embassy Suites by Hilton Scottsdale Resort, AZ**

ABRA is celebrating 20 years of defining excellence in professional education and distinguished strength in the field of Bio Recovery. Over the past 20 years, ABRA has attracted a multispecialty audience and provided a well-defined educational experience for all participants involved in the Bio Recovery Industry. Attendees include those from Restoration and remediation companies where Bio Recovery has a primary role in their business.

Each year, our distinct domestic and international ABRA member attendees experience the chance to expand their horizons by learning about new and evolving trends in the field. ABRA participants learn from one another in an environment that truly supports camaraderie. ABRA believes in providing high quality, creative learning modalities. The education sessions during this conference allows for immediate and personal interaction with active members, speakers and affords attendees the ability to take an active role in live face to face discussions amongst peers in the industry.

ABRA recognizes the momentum of the growth and ever-changing needs within the industry. The 2016 conference included a Train the Trainer BBP course, Infection Control Awareness Training and a highly respected speaker line up covering topics such as: Data Defense Cyber Liability, Trauma Cleaning and PTSD, Accurate Estimating, Induction charges technologies, Coroner meets Bio Recovery, Forensic Entomology, Business Emergency Response Training, Delusional Parasitosis and welcomed very special guests – students from the CO Rampart High's Forensic Program. That's just to name a few which was so well received!

The support and strength of the variety of speakers along with intense and focused sessions, abundant with learning opportunities from highly regarded speakers will make ABRA's 20th anniversary a must-attend educational event that qualifies for the required annual CBRT CEU's along with 3 CEC for IICRC.

There will be a welcome reception on Tuesday September 26th from 6 to 8 pm (Don't miss it!)

[Registration forms](#) and [information](#) are already online, looking forward to seeing you there!



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### ASSOCIATE MEMBERS & VENDORS

- [ABRA Associate Membership.....\\$550.00](#)
- [Non - Member Vendor Company.....\\$750.00](#)
- [Non - Member Vendor Additional Attendee Rate.....\\$325.00](#)

### SPONSORSHIP OPPORTUNITIES \*(DOES NOT INCLUDE MEMBERSHIP DUES)

- [Platinum Sponsorship .....\\$1,500.00](#)
- [Gold Sponsorship .....\\$750.00](#)
- [Silver Sponsorship.....\\$500.00](#)
- [Bronze Sponsorship.....\\$250.00](#)
- [EDUCATION SPONSORSHIP....\\$3,000.00 \\*INCLUDES SPECIAL RECOGNITION\\*](#)

### TOP REASONS TO EXHIBIT

The ABRA Annual conference is the ONLY way to reach the most active leaders in the only industry Association of its kind

Direct vendor to business owner/operator interaction

Introduce and demonstrate new products with the professionals who actively use them, this is where valuable discussions happen!

Receive real time feedback from participants about the products and services (This is invaluable)

Pre-marketing for the conference will reach all market and industry peers

Your company name/logo and contact information will reach every participant via our marketing efforts and attendee information packets

Expand your network and strengthen ties to existing contacts

Discover new Industry trends

Showing your support of this incredible group of participants is meaningful to them. They remember you.

#### ASSOCIATE MEMBERSHIP INCLUDES:

6' table at the conference, entrance to all educational sessions; Access to the registration list and ABRA membership list; Welcome reception and Networking dinner tickets; Marketing materials and opportunities throughout the year and Monthly newsletter subscription; Listing in the conference binder given to every attendee; Associate members are welcome to volunteer on select ABRA committees.

*Registration cancellation fees are refundable up to one week prior to the start date of the event. See event Contract for Cancellation Fees per registration applicable. Registration is a first come, first serve basis by SEPTEMBER 19, 2017. ALL payments for registration MUST be 100% paid by 09/25/2017.*



**AMERICAN BIO RECOVERY ASSOCIATION 20<sup>TH</sup> ANNIVERSARY ANNUAL  
CONFERENCE APPLICATION & EXHIBIT SPACE CONTRACT**

REMIT WITH PAYMENT TO •  
AMERICAN BIO RECOVERY ASSOCIATION (ABRA) • 300 NEW JERSEY  
AVENUE NW SUITE 900 PMB 9031, WASHINGTON, DC 20001

Phone: (888) 979-2272 • [www.americanbiorecovery.org](http://www.americanbiorecovery.org) •

Email: [executivedirector@americanbiorecovery.org](mailto:executivedirector@americanbiorecovery.org) • American Bio

Recovery Association Annual Conference is conducted for the

betterment of those in the field of Bio Recovery.



*Associate Membership, Sponsorships & Exhibit space fees are not tax deductible as a charitable contribution.*

1. EXHIBIT SPACE: Exhibit Space is allocated in 6/8' tabletop. Conference binder listing, Lock-up room usage and service during non-show hours. Table placement is in the conference room where all Educational sessions take place. Exhibitors are encouraged to interactively join all sessions. ANY EXHIBITOR MAY DISPLAY PRODUCTS FOR SALE ON DAY OF OR PRESENT SHOW SPECIALS. ALL EXHIBITORS WILL HAVE NO LESS THAN A 10 MINUTE SPOTLIGHT FOR INTRODUCTIONS, PRODUCTS AND/OR SERVICES

**ASSOCIATE MEMBERSHIP INCLUDES:**

6/8' table at the conference, entrance to all educational sessions; Access to the registration list and ABRA membership list; Welcome reception and Networking dinner tickets; Marketing materials and opportunities throughout the year and Monthly newsletter subscription; Listing in the conference binder given to every attendee; Associate members are welcome to volunteer on select ABRA committees.

**NON - MEMBER EXHIBITS ARE AVAILABLE**

6/8' table at the conference, entrance to all educational sessions; Access to the registration list; Welcome reception and Networking dinner tickets may be purchased; Listing in the conference binder given to every attendee.

2. PAYMENT TERMS: Assignment of Exhibit Space is on a "first-come, first served" basis. To reserve your Exhibit space, a minimum deposit of one-half of your total space rental fee (non-refundable) is to be submitted with this application. FULL PAYMENT MUST BE RECEIVED BY 09/19/2017. Failure to adhere to Fee schedules listed will result in loss of reserved space and payment. Applications received after 09/19/2017 may not be listed in the Conference Directory. All Credit Card payments will be processed via online payment.

3. STATEMENT OF THE NATURE OF THE EXHIBITOR'S BUSINESS AND TYPE OF PRODUCT TO BE DISPLAYED: This item must be completed and the exhibit will be limited to the display described below. Any changes in the exhibit are subject to written approval of the Conference Coordinator. Please note that the use of exhibit space is subject to restrictions described in this Agreement's Additional Provisions Section. Exhibitor authorizes parts or all of the following information to be published in the ABRA 20<sup>th</sup> Annual conference Directory. (Use an additional sheet if necessary): Exhibitor's Business: \_\_\_\_\_ Products to be displayed: \_\_\_\_\_

EXHIBITOR: Company/Organization Name: \_\_\_\_\_

Name to appear on exhibit space sign and Directory if different from the above

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone for Day of \_\_\_\_\_ Email: \_\_\_\_\_

Domain name: \_\_\_\_\_ Mailing address (if different from above) \_\_\_\_\_

Note: If more than one name or address appears above, indicate with an (•) which is to be used in any alphabetical Exhibitor listing.

Exhibitor Name Badges are needed for the following individuals who will be staffing our booth(s): \_\_\_\_\_

By signing below, the individual signing this contract represents and warrants being authorized to execute this binding contract on behalf of the named Exhibitor. Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Name (Please Print): \_\_\_\_\_  
Title: \_\_\_\_\_

4. METHOD OF PAYMENT: (See paragraph 2 above) Check enclosed for \$ \_\_\_\_\_ REMIT WITH PAYMENT PAYABLE TO •  
AMERICAN BIO RECOVERY ASSOCIATION • 300 NEW JERSEY AVENUE NW SUITE 900 PMB 9031, WASHINGTON, DC 2001

## **ABRA 2017 APPLICATION AND EXHIBIT SPACE CONTRACT (ADDITIONAL PROVISIONS)**

5. EXHIBITOR IDENTIFICATION AND HOTEL RESERVATIONS: Exhibitors will be furnished with identification name badges prior to the conference opening. Discounted Hotel room rates have been established with Embassy Suites by Hilton Scottsdale Resort, AZ. Hotel reservation forms will be forwarded to Exhibitors with the return of the agreement. All guestroom reservations are to be made directly with the Hotel.

6. EXHIBIT SPACE EQUIPMENT AND SERVICE INFORMATION: Exhibitor agrees to be bound by the rules and regulations as may be established from time to time by Sponsor or set forth in the ABRA 20<sup>th</sup> Annual Conference Exhibitor Information which will be forwarded to Exhibitors within a reasonable time prior to the Conference.

Complete shipping instructions and information regarding furniture rental, electrical work, telephone installation, labor for erecting exhibits, drayage, etc. will be forwarded to Exhibitors in advance. Exhibitors will be furnished with setup guidelines outlining tasks that their own full time employees can perform. Electrical service and labor must be provided through the Embassy Suites by Hilton Scottsdale Resort, AZ with appropriate ordering forms to be provided. Freight, drayage, furniture and Decorating services will be available through Hotel Services. ABRA assumes no responsibility or liability for any of the foregoing services performed or material delivered.

7. INSTALLATION AND REMOVAL TIME: Freight MUST BE REGISTERED in the Convention Center loading docks between the hours of 8:00 am and 4:30 pm on Monday, September 25, 2017. The Conference set up date is Noon on Tuesday September 26, 2017.

ALL LABOR IN CONNECTION WITH INSTALLATION, REMOVAL AND MAINTENANCE OF THE EXHIBITION MUST BE PERFORMED UNDER THE JURISDICTION OF THE APPROPRIATE UNIONS. EXHIBITORS WILL NOT BE ABLE TO BRING FREIGHT IN THROUGH THE LOADING DOCK IF IT IS NOT REGISTERED BY 4:30 p.m. on MONDAY, June 26, 2017.

ONLY HAND CARRIED ITEMS WILL BE PERMITTED ENTRANCE THROUGH THE HOTEL DOORS. ALL EXHIBITS MUST BE IN PLACE AND FULLY ASSEMBLED BY 1:00 p.m. on TUESDAY 9/26/17 and ready for the Conference's opening reception on Tuesday 9/26/17 5.00 p.m.

Dismantling may not begin until 12:30 p.m. on Friday 9/29/17. All Exhibits must be removed by 5:00 p.m. on 9/29/17. Materials not removed by this time will be removed by Hotel and put in storage at Exhibitor's expense. Exact hours of installation and dismantling are subject to change at the discretion of Conference Management.

Exhibit spaces breaking down prior to announcement of Conference closing time, without Conference Management permission, will be subject to a \$250 penalty fee added to their ABRA 2017 Exhibit Space rental rate.

8. EXHIBIT HOURS: ABRA 20<sup>th</sup> ANNUAL CONFERENCE will be held on Tuesday, Wednesday, Thursday and Friday September 26, 27, 28 & 29, 2017 in the Embassy Suites by Hilton Scottsdale Resort, AZ, Scottsdale, AZ, and will be open to the trade in accordance with the following schedule:

EXHIBIT DATES & TIMES: Tuesday, 9/26/17, 12:00 p.m. - 8:00 p.m. and Wednesday 9/27/17, 8:00 a.m. - 4:00 p.m. Thursday 9/28/17, 8:00 a.m. - 5:00 p.m. Friday 9/29/17, 8:00 a.m. - 1:30 p.m.

Conference Management reserves the right to change exhibit hours. Exhibitors shall not, during the period of the Conference, conduct or sponsor any classes, seminars, exhibits or similar activities other than those provided in conjunction with ABRA 20<sup>th</sup> ANNUAL CONFERENCE within fifty (50) miles of the Conference without the expressed written consent of Conference Management.

9. CANCELLATION: (a) In the event the Exhibitor cancels all, or part of the exhibit space contracted for hereunder, the following provisions shall apply: (i) if written notice of cancellation is received by the Sponsor prior to 09/19/17, the Exhibitor shall pay a cancellation fee equal to one-half of the canceled exhibit space rental fee; (ii) if written notice of cancellation is received by the Sponsor on or after 9/19/17 and prior to 9/25/17 the Exhibitor shall pay a cancellation fee equal to two-thirds of the canceled exhibit space rental fee; (iii) Whenever the cancellation fee payable hereunder shall exceed the total payments already made to ABRA. Exhibitor shall promptly pay ABRA the balance of such fee; whenever the payments already made by Exhibitor to ABRA hereunder shall exceed the cancellation fee payable, ABRA shall refund such excess to Exhibitor. Except for such excess, all payments made to ABRA under the Exhibit Space Contract shall be deemed fully earned and non-refundable when made in consideration for expenses incurred by ABRA and ABRA's lost or deferred opportunity to provide exhibit space to others, and all cancellation fees that may become due hereunder are acknowledged by Exhibitor to constitute liquidated damages.

(a) If the exhibit space is not occupied by the Exhibitor by 1:00 p.m. on Tuesday, 9/26/17 Exhibitor shall be deemed to have canceled the exhibit space contracted and ABRA shall have the right to use such space as it deems appropriate and the Exhibitor shall pay to Sponsor all amounts which would have been due, under the terms of subparagraph (a) above, if Exhibitor had canceled the contract as of such date. If notice of cancellation was not received by 9:00 a.m. on Tuesday, 9/26/17, the Exhibitor shall, in addition to cancellation fees, pay the cost of decorating the ordered exhibit space in such manner as ABRA deems appropriate.

(b) If the Exhibitor does not make full payment when due under the terms of this contract, ABRA may terminate this contract and the Exhibitor shall be responsible for payment to ABRA of all amounts which would have been due to ABRA, under the terms of subparagraph (a) above, if the Exhibitor had canceled this contract as of the date of such default.

(c) Except as Exhibitor's rental obligation may be reduced in accordance with the terms set forth in subparagraph (a) above, the Exhibitor shall be responsible for payment of the total exhibit space rental fee whether the Conference is canceled, delayed or relocated, in whole or in part as a result of riot, strike, civil disorder, act of war, act of God or any other cause or any kind whatsoever not within ABRA's control.

10. USE OF EXHIBIT SPACE: All demonstrations or other promotional activities must be confined to the limits of the exhibit space. Sufficient space must be provided, by the Exhibitor with the exhibit space, for the comfort and safety of persons watching demonstrations and other promotional activities. Each Exhibitor is responsible for keeping the aisles near its exhibit free of congestion caused by its demonstrations or other promotions. Conference Coordinator has the sole authority to remove Exhibits, Exhibitor or their personnel from the Exhibit Hall due to their unwillingness to abide by rules & conduct established by Conference Management.

No interference with light or view of other exhibitors will be permitted. Exhibit Space side railings must remain clear of obstructions into neighboring Exhibit Spaces.

Exhibitors must display only the goods manufactured, or services rendered by them in their regular course of business and as shown in paragraph 5 herein. No firm or organization not assigned exhibit space will be permitted to solicit business within the exhibit area.

Conference Management reserves the right to restrict exhibits for any reason become objectionable, and also to prohibit or remove any exhibit which, in the opinion of Conference Management, may detract from the general character of the Conference as a whole, or consist of products or services inconsistent with the purpose of the Conference. This reservation includes persons, things, conduct, printed matter, and anything of a character, which Conference Management deems, is objectionable. In the event of such restriction or removal, ABRA shall not be liable for any refunds or other exhibit expenses. No food or animals may be offered or displayed as part of the Exhibit unless given prior approval by Conference Management.

The taking of photographs of another Exhibitor's display by any Conference Exhibitor (or Exhibitor's personnel) is not allowed unless prior approval has been granted by said Exhibitor. Photos taken by official ABRA Conference photographer may be used for Conference promotional purposes.

11. TAXES AND LICENSES: Exhibitor shall be responsible for obtaining any tax identification numbers and paying all taxes, license fees, or other charges that shall become due to any authority in connection with their activities at the Conference. Each Exhibitor is responsible for obtaining all necessary licenses and permits to use music, photographs or other copyrighted material in the Exhibitor's booth, display or demonstration. No exhibitor will be permitted to play, broadcast or have performed any music, or use any other copyrighted material, such as photographs or other artistic works, without first presenting to Conference Management satisfactory proof that the Exhibitor has, or does not need a license to use such music or copyrighted material. The Exhibitor shall remain liable for and shall indemnify and hold Conference Management and Sponsor, their agents and employees, harmless from all loss, claims, causes of action, suits, damages, liabilities, expenses and costs, including reasonable attorney's fees, arising from or out of any violation or infringement (or claimed violation or infringement) of any patent, copyright, or trade secret rights or privileges by Exhibitor, Exhibitor's agents or employees.

12. EXHIBIT SAFETY: Exhibitor hereby agrees to indemnify and hold harmless ABRA, Conference Management, the owner and manager of Embassy Suites by Hilton Scottsdale Resort, AZ facility, and all others lawfully on the exhibit floor, from and against any claim, loss, liability or damage suffered as a result of Exhibitor's construction or maintenance of an unsafe exhibit. Exhibitor will furnish ABRA with the engineering and/or insurance certificates referred to herein upon request prior to or during the Conference.

13. LIABILITY: American Bio Recovery Association, the Embassy Suites by Hilton Scottsdale Resort, AZ, and their agents or representatives, will assume no responsibility for any injury, loss, or damage that may occur to the Exhibitor or the Exhibitor's employees. Exhibitor's property or personal property of their officers, agents or employees from any cause whatsoever. Any exhibitor wishing to insure his personnel or goods against injury, theft, damage by fire, accident or other cause, must do so at his own expense. The Contracting Party hereby indemnifies and shall defend and hold harmless ABRA, Conference Management, and the Embassy Suites by Hilton Scottsdale Resort, AZ, its officers and its employees from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, monetary loss, interest, attorney's fees, costs and expenses of whatever kind or nature arising out of the performance of this agreement, including those arising out of injury to or death of Contracting Party's employees or subcontractors, whether arising before, during or after completion of the services hereunder and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part, by reason of any act, omission, fault or negligence of Contracting Party or its employees, agents or subcontractors.

ABRA and Conference Management shall not be liable for failure to perform its obligations under this contract as a result of strikes, riots, acts of war, acts of God, or any other cause beyond its control. Anyone visiting, viewing or otherwise participating in the Exhibitor's exhibit(s) is deemed to be the invitee, guest or licensee of the Exhibitor, rather the invitee, guest or licensee of ABRA, their agents or representatives.

ABRA and Conference Management shall not be liable for any injury whatsoever to property of the Exhibitor, or to persons conducting or otherwise participating in the conduct of the conference or to invitees, licensees, or guests of the Exhibitor. Exhibitor agrees to abide by existing agreements and regulations covering the use of services or labor in the Conference facility.

The Exhibitor assumes full responsibility and liability for the acts or omissions of its agents, employees, or independent contractors, whether acting within or without the scope of their authority and agrees to save harmless ABRA, Conference Management, their agents and representatives, and the Embassy Suites by Hilton Scottsdale Resort, AZ facility from responsibility or liability resulting directly or indirectly from such acts, or omissions. Under no circumstances will American Bio Recovery Association and Conference Management be liable for any lost profits or other incidental or consequential damages.

There is no other agreement or warranty between the Exhibitor and ABRA, Conference Management, their agents or representatives except as set forth in this document. The rights of ABRA, Conference Management, their agents or representatives shall not be deemed waived except as specifically stated in writing and signed by an authorized officer of their organization.

14. SECURITY AND INSURANCE: Hotel will supply security service during the hours the exhibit area is closed. However, the Exhibitor is solely and fully responsible for its own exhibit material and should insure its exhibit against loss or damage from any cause whatsoever. All property of an exhibitor is understood to remain in its care, custody and control in transit to or from or within the confines of the Exhibit Hall. Exhibitor agrees to waive its right of subrogation against ABRA 20<sup>th</sup> ANNUAL CONFERENCE and the officers, directors, employees of ABRA and Conference Management.

LIABILITY INSURANCE: Exhibitor shall obtain, at its own expense, adequate insurance, but in no event less than \$1 million of comprehensive general liability insurance including the so called "broad form endorsement". Tenant shall be allowed to self-insure.

15. CARE OF BUILDING AND EQUIPMENT: Exhibitors, their agents, employees or independent contractors must not injure or deface the walls or floors of the building, the exhibit spaces, or the equipment of the exhibit spaces. When such damage appears, the Exhibitor is liable to the owner of the property so damaged. All materials used in decoration must be flameproof. Electric wiring must conform with Code safety rules and all other applicable rules, regulations, fire laws, electrical codes and other laws of the city of Scottsdale, Arizona, which affect the installation, conduct and disassembly of the exhibit. Combustible materials or explosives are not permitted in the Exhibit Hall. The Exhibitor shall also comply with requests of officials of the Embassy Suites by Hilton Scottsdale Resort, AZ and Conference Management with respect to the installation, conduct and disassembly of the facility.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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• Email completed contract to: [executivedirector@americanbiorecovery.org](mailto:executivedirector@americanbiorecovery.org) •